



**Role:** Project Reporting Senior Analyst  
**Area:** Business Services  
**Sub-Area:** Finance Business Operations Business Performance & Project Reporting

**Location:** Dublin / Cork

**Duration:** Specific Purpose **Salary:** Competitive **Ref:** EBS132

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Ervia is a commercial semi-state company which provides strategic national gas and water infrastructure and services in Ireland through our regulated businesses, Gas Networks Ireland and Irish Water. Ervia directly employs over 1,600 people who deliver services to 1.6 million customers daily. Our infrastructure supports economic and social development, protects the environment and enhances the health and quality of life of the Irish people. Ervia is currently undergoing an organisational transformation to centralise the IT, HR, Finance and Supply Chain functions through the formation of an Ervia Business Services model. This will create synergies and a 'one team' Ervia culture. Ervia's Business Services organisation will define, maintain, and operate end-to-end customer focused IT, HR, Finance, Supply Chain capabilities and processes in support of the overall Ervia strategic priorities.

### **The Role:**

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The Project Reporting Senior Analyst is responsible for supporting all of the accounting and financial activities relating to the reporting and close out of Ervia's opex and capex projects.

Part of the Project Reporting team, the Project Reporting Senior Analyst has responsibility for project month end close and fixed assets.

### **Duties and Responsibilities:**

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- Perform month end activities including resolving any issues before close, managing any allocation and performing reconciliations, such as WIP and Capex control checklist.
- Complete all project accounting and fixed asset activities in compliance with internal policies, procedures, regulations, and accounting principles.
- Collaborate with the finance team to deliver project costing activity and to streamline process efficiently and effectively across the business.
- Ensure the completion of month end activities in conjunction with the business including resolving any issues before close, perform reconciliations & manage any allocations.
- Interface with IT where required to resolve project accounting issues.
- Maintenance of "project stop" control, determine the cause of overspend and liaise with Business Partners if additional IAC approved budget is required.
- Ensure the delivery of monthly project reporting for management activities in conjunction with the business.
- Ensure that all close activities are completed on time in line with the timeframe set by the Reporting and Accounting team.
- Develop position papers in collaboration with the Technical Specialist as required to support IFRS forum consideration of any potential accounting issues associated with projects.
- Prepare the reconciliation of the fixed asset register to the RAB by highlighting anomalies in the areas supported.
- Lead the provision of information to internal / external auditors.
- Deliver capital benchmarking requirements for the business.
- Collate information on capex costs for commercial contracts.
- Lead the preparation of financial project reports for grants and contracts on a timely basis.
- Provide direction as an advocate for change for the project reporting team and support the wider team in shaping and implementing efficient and effective finance operations through process standardisation, system development and adoption of best practice.

- Build effective relationships with stakeholders to determine information needs.
- Deliver good quality reporting on time and to the required standard.
- Adopt a 'one team' culture.
- Perform other duties as required from time to time.

#### **Knowledge, Skills and Experience:**

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- Relevant third level degree and at least 5-7 years relevant experience
- A recognised accounting qualification (ACA; ACMA; ACCA) or equivalent
- Familiarity working with Oracle Projects and eBusiness Suite an advantage
- Excellent IFRS knowledge.
- Excellent excel and power point skills.
- Support the implementation and acceptance of change within the workplace and embedding a culture of continuous improvement.
- Proven ability to operate across multiple functional areas and in a constantly changing environment.
- Excellent analytical and problem solving skills, coupled with the ability to generate innovative technical solutions as required.
- Proven ability to successfully implement and execute work.
- Commercial focus while keeping overall financial perspective.
- Ability to translate priorities into operational reality, demonstrating strong decision making skills.
- Experience of developing and maintaining effective partnerships with key stakeholders.
- Proven track record with dealing with complex issues, proactively and in a timely fashion, along with the ability to communicate complex information with others.
- Should have a proactive attitude towards analysis and research, interrogating different electronic and physical media and always looking to develop market knowledge.
- Strong written and verbal communication skills.

**The closing date for receipt of applications for this vacancy is 15<sup>th</sup> October 2019**

Applications, including a current Curriculum Vitae should be emailed to: [recruit@ervia.ie](mailto:recruit@ervia.ie)

**\*Please include the Reference Number for this Role when making an application\***