



**Role:** Portfolio Benefits & Financial Planning Manager

**Area:** Business Services

**Sub-Area:** Business Solutions

**Location:** Dublin / Cork

**Duration:** Fixed term—2 Year **Salary:** Competitive  
**Ref-EBS175**

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Ervia is a commercial semi-state company which provides strategic national gas and water infrastructure and services in Ireland. Through our regulated business, Gas Networks Ireland, we build and operate one of the most modern and safe gas networks in the world. In 2014, we took responsibility for the operation and maintenance of Ireland's water and wastewater assets through our other regulated business Irish Water. Ervia directly employs over 1,600 people who deliver services to 1.6 million customers daily. We are guardians of the national assets and experts in our field. Our infrastructure supports economic and social development, protects the environment and enhances the health and quality of life of the Irish people.

### **The Role:**

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The Portfolio and Resourcing team has responsibility for the delivery of portfolio planning, resource management, benefits realization and project assurance services across the Business Units, Group and Business Services.

Reporting to the Portfolio & Resourcing Manager, the Portfolio Benefits & Financial Planning Manager will be responsible for managing and reporting on the Portfolio Budget and ensuring compliance with internal approval processes, in addition to managing and deploying the benefits framework, including the identification, tracking, planning and monitoring of benefits with the project business leads, project managers and sponsors.

### **Duties and Responsibilities:**

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- Implement a Benefits Realisation Framework (including process and register) that will be delivered across the organisation
- Working with the Business Partnering teams, Sponsors and Project Delivery teams to identify benefits (financial and non-financial) and define measures/KPI's of performance for each benefit to enable tracking.
- Work with the Efficiencies Board to ensure alignment of financial efficiencies to the Ervia corporate approach
- Provide support to the Business and Project teams to input and challenge business case development to ensure achievable business results are committed to and refined throughout the project lifecycle.
- Maintain a Portfolio Costs and Benefits Tracker
- Develop monthly reporting of costs and benefits at an overall Portfolio level and individual Business Unit level including Trend analysis of planned versus forecast.
- Identifying the risks to portfolio costs and benefits and further benefit opportunities throughout the project lifecycle as appropriate
- Monitor changes to the scope of the projects which will impact business case costs and benefits
- Support quarterly reviews Costs and Benefits Performance (look back/look forwards)
- Track the relevant Business Unit IAC approval processes across the Portfolio
- Manage the C&T annual IAC approval process and monitor progress against plan routinely
- Manage the IAC Gate 4 and Gate 5 approval process across the Portfolio
- Become a one-stop shop for Portfolio Benefits and Financial tracking and reporting
- Embed benefits into operational activities once projects have closed and have clear RACI agreed with the Business Sponsors for the achievement of the business case and benefits

- Perform other duties as required from time to time.

### **Knowledge, Skills and Experience:**

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- Relevant third level degree with a minimum of 5 years' experience in a commercially driven organisation
- A thorough understanding of Benefits Realisation Models, including concepts, processes, tools and techniques
- Strong Financial Management skills including forecasting and budget development
- Familiarity with Business Casing and in particular costs and benefits analysis
- Strong analytical and financial analysis skills
- Advanced excel and PowerPoint skills – production of insightful dashboards
- Ability to influence business and senior stakeholders
- Ability to work effectively cross functionally and at all levels in the organisation
- Ability to;
  - Learn quickly, to think independently, to be adaptable and to deliver results
  - Handle multiple project demands simultaneously
  - Good judgment in methods, techniques, and evaluation criteria for obtaining results
- Excellent written communication and interpersonal skills
- Proactive and confident self-starter

**The closing date for receipt of applications for this vacancy is 02<sup>nd</sup> April 2020**

Applications, including a current Curriculum Vitae should be emailed to: [recruit@ervia.ie](mailto:recruit@ervia.ie)

**\*Please include the Reference Number for this Role when making an application\***