



**Role:** Supply Chain Capital Delivery Lead

**Area:** Supply Chain

**Sub-Area:** Group

**Location:** Dublin

**Duration:** Specific Purpose **Salary:** Competitive

**Ref:** GRP234

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Ervia is a commercial semi-state company which provides strategic national gas and water infrastructure and services in Ireland through our regulated businesses, Gas Networks Ireland and Irish Water. Ervia directly employs over 1,600 people who deliver services to 1.6 million customers daily. Our infrastructure supports economic and social development, protects the environment and enhances the health and quality of life of the Irish people. Ervia is currently undergoing an organisational transformation to centralise the IT, HR, Finance and Supply Chain functions through the formation of an Ervia Business Services model. This will create synergies and a 'one team' Ervia culture. Ervia's Business Services organisation will define, maintain, and operate end-to-end customer focused IT, HR, Finance, Supply Chain capabilities and processes in support of the overall Ervia strategic priorities.

### **The Role:**

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The Supply Chain Capital Delivery Lead will support the delivery of capital programmes in line with Capital Investment Plan and will contribute to the overall performance of the asset sourcing process.

Reporting to the Supply Chain Delivery Manger, they are responsible for executing asset sourcing plans and asset sourcing strategies through detailed demand & market analysis and a recognised asset sourcing process.

### **Duties and Responsibilities:**

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- Support the migration of capital works from individual 'projects' to 'portfolio work programmes' in line with Supply Chain strategy.
- Assist in creation of Capital Sourcing Plans by mobilising business stakeholders, carrying out in-depth demand analysis, and supply market evaluation to prioritise sourcing programmes.
- Engage with the supply market and communicate Ervia requirements in a timely manner.
- Coordinate with Category Management team to incorporate common category requirements from capital programmes into category plans.
- Support the Capital Investment Plan by executing asset sourcing strategies with input from BU Capital Delivery teams.
- Prepare and present at Ervia governance committee sign-off of relevant programme strategy.
- Prepare and coordinate strategic OJEU and stand-alone tender documentation and oversee tender process.
- Evaluate supplier responses and prepare clarifications for supplier award process.
- Carry out evaluations, organise consensus scoring sessions where relevant and supplier award processes in accordance with Ervia governance committee sign-off rules as well as internal procurement policies.
- Track and maintain supplier performance targets and KPIs following supplier award.
- Track financial and non-financial benefits by monitoring supplier performance via supplier review meetings and regular spend reporting.
- Support Business Units with ongoing management of contracts, reviewing contract variations and supplier exit plans for key suppliers, ensuring that the overall category plan isn't impacted.
- Develop and maintain supporting commercial pricing models on behalf of the BUs.
- Understand Supply Chain metrics and scorecards and ensure responses are fed back to the Supply Chain Operations team.

- Assist in developing monthly reports for the Supply Chain Capital Delivery Manager as to the status and achievement of relevant Portfolio Savings Plan, Cost Reduction programme and Key Performance Indicators.
- Collaborate with business stakeholders, participate in relevant meetings and develop strong working relationships with Supply Chain customers (within the department, Business Units, HSQE, Legal, Transaction Services, Business Delivery Partners and other organisations and suppliers).
- Lead staff and drive a 'one team' culture.
- Lead their Capital Delivery direct reports across various geographical locations, identifying and resolving potential resource constraints.
- Perform other duties as required from time to time.

### **Knowledge, Skills and Experience:**

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- Minimum of 5 years' experience in a similar role with previous experience in a Capital Delivery team desirable.
- Relevant qualifications or construction experience.
- Experience manipulating data, with ability to manipulate and analyse large data sets, including PO, AP and GL data to draw inferences about spend and suppliers.
- Market analysis skills (e.g. porters 5 forces, SWOT etc.) to carry out risk analysis and identify market conditions and trends.
- Project management and planning skills, with ability to think through big programmes with planning horizons of up to five years.
- Experience using PowerPoint, Excel and Word, with ability to structure and develop presentations (for example negotiations strategies, stage gate and governance presentations).
- Understanding of Irish construction market.
- Contract knowledge, comfortable with different contracting models (i.e. DBO, DB) and able to apply them to develop frameworks for complex construction programmes.
- Experience using e-procurement tools and contracting tools (e.g. e-tenders).
- Knowledge of developing and issuing tender documentation including PQQ/ITT, both under OJEU and independent of OJEU, with an understanding of Irish contract law.
- Negotiation skills and comfortable leading negotiations with suppliers
- Excellent communication (both written and verbal) and interpersonal skills

**The closing date for receipt of applications for this vacancy is 19<sup>th</sup> November 2020.**

Applications, including a current Curriculum Vitae should be emailed to: [recruit@ervia.ie](mailto:recruit@ervia.ie)

**\*Please include the Reference Number for this Role when making an application\***