



Role: Project Controls Manager

Area: Major Projects

Location: Cork/Dublin

Duration: Permanent **Salary:** Competition **Ref:** 011M18

Ervia is one of the leading Irish commercial semi- state companies and is responsible for the delivery of Gas and Water infrastructure and services to meet the needs of the Irish Economy. Ervia, through its subsidiary Gas Networks Ireland, continues to develop and operate one of the most modern and safe gas networks in the world connecting all natural gas customers to the network, and as of January 1st 2014, Ervia, through its subsidiary Irish Water, is responsible for the provision of all water and wastewater services to over 1.5m customers in Ireland. Ervia is committed to growth, innovation and sustainability and continues to be a major employer in Ireland, providing a dynamic and modern place to work for over 1,600 employees.

Ervia has established a Major Projects business unit responsible for ensuring the delivery of Major Strategic Capital Projects, with an estimated portfolio value of c. €1.5b, across Water and Gas in the Group. Ervia is now recruiting for the position of Project Controls Manager. This is an exciting opportunity to join this new function at a time of significant change within the organisation.

The Role:

Reporting to the Head of Portfolio & Project Management Services, the main purpose of the role is to establish, maintain and control the Major Projects Control System across the portfolio of projects (with an estimated portfolio value of c. €1.5b, across Water and Gas). Support the project management team in the development and maintenance of processes and controls to facilitate and optimise capital project execution relative to scope, schedule and budget. The role will strive to standardise and introduce best-practice in the execution of major capital projects. The role will provide a source of documentation, guidance and metrics on the practice of portfolio and project management. It will support projects by equipping the organisation with methodologies, standards, systems, and tools to enable project managers to better deliver projects. The role will involve the data gathering, management and analytical processes used to predict, understand and constructively influence the time and cost outcomes of the project; through the communication of information in formats that assist effective management and decision making.

Duties and Responsibilities:

- Manage the monitoring & tracking of the project performance across Major Projects Portfolio, determine significant irregularities, trends and variances and suggest corrective action.
- Manage the review of project estimates and forecasts across portfolio of projects.
- Manage the review of project schedules to identify critical path, progress, lead times and project sequences.
- Manage the assurance activities across the portfolio on a risk based approach; providing critical oversight of activities to inform prioritised assurance activities.
- Manage the provision of relevant information on the portfolio to enable effective management of projects including budgets, timelines, metrics, outputs etc.
- Manage the provision of accurate information on portfolio performance through clear and effective reporting on capital/management/contractor performance.
- Manage all performance reporting capability and reliability for each individual portfolio and across the delivery portfolio.

- Responsible for development of best practice approaches to performance and trend analysis, driving continuous improvement and change where necessary.
- Responsible for the development and implementation of the portfolio change control and governance strategy.
- Ensure that appropriate levels of governance and control are implemented within the delivery portfolio, to ensure delivery requirements are met.
- Manage a team to provide governance, control and reporting services across the entire delivery portfolio.
- Responsible for Monitoring and auditing contractor plans ensuring they comply with Major Project's procedure requirements.
- Identify opportunities from Lessons Learned: monitor corrective action/improvement plans and cross project learning; formulate recommendations to inform management decisions
- Manage the development and execution of controls systems to process, analyse and identify improvements
- Manage regular reviews of the Major Projects portfolio of programme and project progress, budgets, changes, risks and issues, and ensure that aggregated reports and scorecards are produced and circulated
- Responsible for presenting periodic performance outputs to Senior Management team and other internal and external stakeholders as required
- Ensuring new practices in Project Management Controls are reviewed and adopted where applicable
- Raise and escalate issues affecting portfolio delivery, as appropriate.
- Driving and promoting effective communication and consultation at senior level within Major Projects
- Drive for high performance, setting the standard for continuous improvement in the Portfolio & Governance team.
- Ensure compliance with standards and processes.
- Manage and conduct the performance management and development processes for direct reports.
- Perform other such duties such as Major Projects may reasonably require.

Knowledge, Skills and Experience:

- Engineering, Construction Management or Project Management degree or equivalent.
- A minimum of ten years' experience with project management, project controls, cost, scheduling, budget analysis, contract administration, change control estimating and document control.
- Certified Practitioner in one of the recognised PM methodologies, either APM, Prince2 or PMI, (preferable)
- Must have high proficiency in Primavera P6, Microsoft Project, Excel and be familiar with Oracle reporting outputs
- Strong construction planning, delivery and programme / project management experience is required and knowledge of relevant statutory processes involved in strategic infrastructure project delivery would be an advantage
- Experience in working in a PMO on major infrastructure projects with managing and tracking multiple projects
- Extensive previous experience in developing & implementing with Programme & Project methodologies and supporting tools and processes.
- Knowledge of design and construction, preferred experience with Water, Waste Water or Natural Gas Infrastructure projects
- Practical problem solving ability with experience in risk assessment, developing advanced level analysis, understanding of earned value management, experience with value engineering as well as trending, claims, forecasting and contractor negotiations.
- Ability to manage time and workload effectively which includes planning, organising and prioritising with attention to detail
- Experienced in budgeting and resource allocation procedures
- Extensive experience in building and maintaining relationships (both internal and external) with excellent influencing and negotiation skills

- Provide coaching in the development of the technical skills and abilities in others
- Ability To:
- Learn quickly, to think independently, to be adaptable and to deliver results Handle multiple tasks/projects simultaneously
- Exercise independent judgment in methods, techniques, and evaluation criteria for obtaining results
- Impact and influence at a senior level
- Well established and proven stakeholder management skills
- Excellent written communication and interpersonal skills

The closing date for receipt of applications for this vacancy is the 19th February, 2018

Applications, including a current Curriculum Vitae should be emailed to: recruit@ervia.ie

Please include the Reference Number for this Role when making an application